CITY OF ALBANY, NY SPECIAL MEETING BOARD OF CONTRACT AND SUPPLY

Tuesday, September 11, 2020

Present:

MICHAEL WHEELER, Budget Director
DARIUS SHAHINFAR, Treasurer
MARISA FRANCHINI, Corporation Counsel
RANDALL MILANO, City Engineering
FRANK ZEOLI, Deputy Commissioner of DGS

Zeoli offered a motion to accept the agenda Franchini seconded the motion

(5) Affirmative (0) Negative

The Department of General Services offered the following:

RESOLVED, That the Secretary be authorized and directed to advertise for bids for the following:

Altec Equipment Preventative Maintenance & Repair

BIDS TO BE RECEIVED

Said proposals to be received by the Board at a regular meeting to be held Tuesday, October 6, 2020 at 1:30 P.M., and that a bid deposit is not required for said bid proposal.

Friday, September 11, 2020

The Department of General Services offered the following:

RESOLVED, That the Secretary be authorized and directed to advertise for bids for the following:

Bobcat Equipment Parts, Preventative Maintenance & Repair

BIDS TO BE RECEIVED

Said proposals to be received by the Board at a regular meeting to be held Tuesday, October 6, 2020 at 1:30 P.M., and that a bid deposit is not required for said bid proposal.

Friday, September 11, 2020

The Department of General Services offered the following:

RESOLVED, That the Secretary be authorized and directed to advertise for bids for the following:

Fence Construction, Repair & Supply Services

BIDS TO BE RECEIVED

Said proposals to be received by the Board at a regular meeting to be held Tuesday, October 6, 2020 at 1:30 P.M., and that each bidder be required to present with the bid a deposit in amount of **0**% in a bid bond or certified check, conditioned upon his entering into the contract if his bid be accepted and for the performance of the same.

| Friday, September | 11 | 1. 2 | 20 | 20 | D |
|-------------------|----|------|----|----|---|
|-------------------|----|------|----|----|---|

| The | Departmer | าt of Gen | ıeral Servi | ces offered | the f | following: |
|-----|-----------|-----------|-------------|-------------|-------|------------|
| | | | | | | |

RESOLVED, That the Secretary be authorized and directed to advertise for bids for the following:

Ingersoll Rand Equipment, Preventative Maintenance & Repair

BIDS TO BE RECEIVED

Said proposals to be received by the Board at a regular meeting to be held Tuesday, October 6, 2020 at 1:30 P.M., and that a bid deposit is not required for said bid proposal.

The Department of General Services offered the following:

RESOLVED, That the Secretary be authorized and directed to advertise for bids for the following:

McCloskey Equipment Parts, Preventative Maintenance & Repair

BIDS TO BE RECEIVED

Said proposals to be received by the Board at a regular meeting to be held Tuesday, October 6, 2020 at 1:30 P.M., and that a bid deposit is not required for said bid proposal.

Friday, September 11, 2020

The Department of General Services offered the following:

RESOLVED, That the Secretary be authorized and directed to advertise for bids for the following:

Street Sweeping Services

BIDS TO BE RECEIVED

Said proposals to be received by the Board at a regular meeting to be held Tuesday, October 6, 2020 at 1:30 P.M., and that a bid deposit is not required for said bid proposal.

| Friday, | Se | ptember | 11 | , 2020 |
|---------|----|---------|----|--------|
|---------|----|---------|----|--------|

The Department of General Services offered the following:

RESOLVED, That the Secretary be authorized and directed to advertise for bids for the following:

Truck Scale Parts, Preventative Maintenance & Repair

BIDS TO BE RECEIVED

Said proposals to be received by the Board at a regular meeting to be held Tuesday, October 6, 2020 at 1:30 P.M., and that a bid deposit is not required for said bid proposal.

BOARD OF CONTRACT AND SUPPLY City of Albany, NY Date Bids Received: September 11, 2020

Title: RFB-2020-06P Apparatus Repairs & Parts **Purchasing Department**

| Name of Bidder | Security | Amount of Bid |
|--|----------|--|
| Cummins, Inc. 101 Railroad Ave. Albany, NY 12205 | Bid Bond | Category 5 – Cummins Apparatus Parts & Repairs: \$137.70/Hour 10% Markup of Parts Contract Extension #1 not to Exceed 3% Contract Extension #2 not to Exceed 3% Contract Extension #3 not to Exceed 3% |

BOARD OF CONTRACT AND SUPPLY City of Albany, NY

Date Bids Received: September 11, 2020

Title: Beaver Creek Clean River Project Phase I – Third Avenue Improvements **Water Department**

| Name of Bidder | Security | Amount of Bid |
|---|----------|------------------------|
| Carver Construction 494 Western Turnpike Altamont, NY 12009 | Bid Bond | Base Bid: \$529,816.00 |
| New Castle Paving 1 Madison Ave – Ste 100 Troy, NY 12180 | Bid Bond | Base Bid: \$784,358.00 |
| James H. Maloy, Inc. PO Box 11016 Loudonville, NY 12211 | Bid Bond | Base Bid: \$472,000.00 |
| Wm J. Keller & Sons Construction Corp. 1435 Route 9 Castleton, NY 12033 | Bid Bond | Base Bid: \$649,000.00 |

BOARD OF CONTRACT AND SUPPLY City of Albany, NY

Date Bids Received: September 11, 2020

Title: Beaver Creek Clean River Project Phase II – ACWPD South Plant Screening Upgrades Water Department

| Name of Bidder | Security | Amount of Bid |
|--|----------|---|
| Brunswick Electric, Inc. 290 Hoosick St. Troy, NY 12180 | Bid Bond | Base Bid: \$298,800.00 w/General Contingency Allowance (\$25,000): \$323,800.00 |
| Eastman Associates, Inc. PO Box 810 Oneonta, NY 13820 | Bid Bond | Base Bid: \$2,389.000.00 w/General Contingency Allowance (\$75,000): \$2,464,000.00 |
| Jett Industries, Inc. Route 7 – PO Box 219 Colliersville, NY 13747 | Bid Bond | Base Bid: \$1,864,000.00 w/General Contingency Allowance (\$75,000) \$1,939,000.00 |
| O'Connell Electric Company 830 Phillips Rd. Victor, NY 14564 | Bid Bond | Base Bid: \$185,270.00 w/General Contingency Allowance (\$25,000): \$210,270.00 |
| OCS Industries, Inc. 327 Mill St. Poukeepsie, NY 12601 | Bid Bond | Base Bid: \$1,952,769.00 w/General Contingency Allowance (\$75,000): \$2,027,769.00 |
| Rozell East, Inc. 45 Casey Rd. Queensbury, NY 12804 | Bid Bond | Base Bid: \$2,100,000.00 w/General Contingency Allowance (\$75,000): \$2,175,000.00 |
| Spring Electric, Inc. 93 Blue Factory Rd. Averill Park, NY 12018 | Bid Bond | Base Bid: \$135,000.00 w/General Contingency Allowance (\$25,000): \$160,000.00 |
| Stilsing Electric, Inc. 500 South St. Rensselaer, NY 12144 | Bid Bond | Base Bid: \$301,530.00 w/General Contingency Allowance (\$25,000): \$326,530.00 |

BOARD OF CONTRACT AND SUPPLY City of Albany, NY

Date Bids Received: September 11, 2020

Title: Fencing Project @ 170 Henry Johnson Boulevard - APD **Albany Police Department**

| Name of Bidder | Security | Amount of Bid |
|---|----------|-----------------------------------|
| Giacorp Contracting, Inc. 11 Bradhurst Ave. Hawthorne, NY 10532 | Bid Bond | Total Lump Sum Price: \$95,100.00 |

Adopted by the following vote
Wheeler
Shahinfar
Franchini
Milano
Zeoli

Affirmative 5 Negative 0

BOARD OF CONTRACT AND SUPPLY City of Albany, NY

Date Bids Received: September 11, 2020

Title: RFB-2020-07P Purchase of Copy Paper **Purchasing Department**

| Name of Bidder | Security | Amount of Bid |
|---|---------------|------------------------|
| Hummel's Office Plus 25 Canal St. Mohawk, NY 13407 | None Required | SEE ATTACHED BID SHEET |
| WB Mason Company, Inc. 59 Center St. Brockton, MA 02301 | None Required | SEE ATTACHED BID SHEET |

The undersigned Bidder, having familiarized himself/herself with the specification and the Bid documents as prepared by the City of Albany Purchasing Department, and on file in the Office of the Board of Contract and Supply of the City of Albany, New York, hereby proposes to provide the following all in accordance with the Bid Documents, all prices will be bid **F.O.B. DESTINATION** and the successful bidder's prices will remain firm **THROUGHOUT THE ENTIRE DURATION OF AGREEMENT** as designated within these bid specifications. Quantities indicated are estimates for bid award purposes only and are estimated on an annual basis.

| ESTIMATEI QUANTITY | | PRICE PER CASE | TOTAL ESTIMATED AMOUNT |
|-----------------------|---|-----------------------------|------------------------|
| 973 CASES | 8½ x 11, 20# WHITE COPY PAPER MUST BE, AT LEAST, 30% RECYCLE ITEM# | o s 28, 25 | s 27487,25 |
| 20 CASES | 8 ½ x 14, 20# WHITE LEGAL PAPER MUST BE, AT LEAST, 30% RECYCLEI ITEM # \$\lime{6.70}\cap{4} | s40.25 | s <u>805.00</u> |
| 20 CASE | 8 ½ x 11, 20# WHITE 3 HOLE PUNCH MUST BE, AT LEAST, 30% RECYCLEI ITEM # | s_35, 25 | <u>\$_705.00</u> |
| ESTIMATED QUANTITY | COLORED PAPER DESCRIPTION | PRICE PER REAM | TOTAL ESTIMATED AMOUNT |
| THICKNESS | OF 20-25LB | | _ |
| 10 REAM | 8 ½ X 11 COLORED PAPER BLUE ITEM# | s3,60 | s36.00_ |
| 10 REAM | 8 ½ x11 COLORED PAPER YELLOW ITEM# | s_3,60 | s_36.00 |
| 10 REAM | 8½x11 COLORED PAPER PINK ITEM# | s3.60 | s_36.00 |
| 10 REAM | 8½ x11 COLORED PAPER GREEN ITEM# | s3.60 | s 36.00 |
| 10 REAM | 8½×11 COLORED PAPER GREY ITEM# | s3.60 | s 36.00 |
| 10 REAM | 8½×11 COLORED PAPER SALMON ITEM# | s3.60 | s_36.00 |
| 10 REAM | 8½ x 11 COLORED PAPER LT GREEN ITEM#HAM 103366 | s_3.60 | s 36.00 |
| 10 REAM | 8½×11 CARD STOCK 65LB COLORED SGH Ø1405, X | s7,45 | s_74.50 |
| <u>20</u> % D | SISCOUNT OFF OF LIST PRICE FOR COP | Y PAPER NOT LISTED ON BID S | PEC \$ 19, 323.75 |

HUMMEL'S OFFICE PLUS 25 CANAL STREET MOHAWK, NY 13407

W.B. Mason Co. Inc.

The undersigned Bidder, having familiarized himself/herself with the specification and the Bid documents as prepared by the City of Albany Purchasing Department, and on file in the Office of the Board of Contract and Supply of the City of Albany, New York, hereby proposes to provide the following all in accordance with the Bid Documents, all prices will be bid F.O.B. DESTINATION and the successful bidder's prices will remain firm THROUGHOUT THE ENTIRE DURATION OF AGREEMENT as designated within these bid specifications. Quantities indicated are estimates for bid award purposes only and are estimated on an annual basis.

| ESTIMATEI QUANTITY | | PRICE PER CASE | TOTAL ESTIMATED AMOUNT |
|-----------------------|---|-------------------|------------------------|
| 973 CASES | 8 ½ x 11, 20# WHITE COPY PAPER MUST BE, AT LEAST, 30% RECYCLEI ITEM #WBM20030 | D \$ <u>29.86</u> | \$ 29,053.78 |
| 20 CASES | 8 ½ x 14, 20# WHITE LEGAL PAPER MUST BE, AT LEAST, 30% RECYCLEI ITEM #WBM20314 | D \$ <u>40.42</u> | \$808.40 |
| 20 CASE | 8 ½ x 11, 20# WHITE 3 HOLE PUNCH MUST BE, AT LEAST, 30% RECYCLEI ITEM #WBM20320 | O \$ <u>31.73</u> | \$634.60 |
| ESTIMATEI QUANTITY | COLORED <u>PAPER DESCRIPTION</u> | PRICE PER REAM | TOTAL ESTIMATED AMOUNT |
| THICKNESS | S OF 20-25LB | | |
| 10 REAM | 8 ½ X 11 COLORED PAPER BLUE ITEM #WBM22201BF | \$3.74 | \$37.40 |
| 10 REAM | 8 ½ x11 COLORED PAPER YELLOW ITEM #WBM22201CY | \$3.74 | \$37.40 |
| 10 REAM | 8 ½ x11 COLORED PAPER PIŃK ITEM # <u>WBM22201PK</u> | \$ | \$37.40 |
| 10 REAM | 8 ½ x11 COLORED PAPER GREEN ITEM #CASMP2201GS | \$3.74 | \$37.40 |
| 10 REAM | 8 ½ x11 COLORED PAPER GREY ITEM # <u>CASMP2201GY</u> | \$3.74 | \$37.40 |
| 10 REAM | 8 ½ x11 COLORED PAPER SALMON ITEM #WBM22201SN | \$3.74 | \$37.40 |
| 10 REAM | 8 ½ x 11 COLORED PAPER LT GREEN ITEM #WBM22201GN | T\$3.74 | \$ 37.40 |
| 10 REAM | 8 ½ x11 CARD STOCK 65LB COLORED | \$8.55 | \$85.50 |
| 4 m 0 / T | | | |

BOARD OF CONTRACT AND SUPPLY City of Albany, NY

Date Bids Received: September 11, 2020

Title: RFB-2020-05P Spartan, Rosenbauer, KME & Cummins Apparatus Parts **Purchasing Department**

| Name of Bidder | Security | Amount of Bid |
|---|---------------|------------------------|
| Cummins, Inc. 101 Railroad Ave. Albany, NY 12205 | None Required | SEE ATTACHED BID SHEET |
| NE Fire Equipment & Apparatus Corp. 10 Stillman Rd. North Haven, CT 06473 | None Required | SEE ATTACHED BID SHEET |

Adopted by the following vote
Wheeler
Shahinfar
Franchini
Milano
Zeoli

Affirmative 5 Negative 0

**Please be sure to review the whole bid spec, prior to bidding, paying particular attention to pages 20 through 22. Please note: all pricing shall include delivery, fuel surcharges, packaging material(s), overhead, and all charges that may be imposed during the term of this contract.

| MANUFACTURER | VENDOR'S WHOLESALE PRICE BOOK # AND YEAR | WHAT IS THE % MARKUP FROM COST? (PLEASE INCLUDE ANY ADDITIONAL FEES WITHIN BID) | AUTHORIZED DEALER? |
|------------------------------|--|---|-----------------------|
| ITEM #1: SPARTAN PARTS | No Bid | No Bid | YES NO |
| ITEM #2: PIERCE PARTS | No Bid | No Bid | YES NO |
| ITEM #3: ROSENBAUER PARTS | No Bid | No Bid | YES NO |
| ITEM #4 KME | No Bid | No Bid | YES NO |
| ITEM #5 CUMMINS | Please see attached files July 2020 Wholesale Price Book | 10% Discount on Parts and Labor | YES NO |

| Can the bidder deliver all items ordered within 5 working days? Yes |
|--|
| What is the name and phone number of your customer service department? |
| Branch 518-459-1710 |
| Does the vendor have a sales representative and if so, what is their contact information? Yes, |
| Account Rep will be Jody L Ernst: 617-631-7477 |
| The City Of Albany is net 45 days. Would the bidder be able to comply with net 45 terms? Yes |
| Is the vendor able to keep their percentage markup firm for the year 2020 & 2021?3% Increase after Year 1 |
| Is the vendor an authorized dealer of Spartan, Pierce, KME, Cummins and/ or Rosenbauer parts? Yes, Cummins only |
| Has the vendor provided documentation that they are a certified Spartan, Pierce, KME, Cummins and/or Rosenbauer parts dealer? Yes, for Cummins only. |

NE Fire Equipment ? Apparatus

**Please be sure to review the whole bid spec, prior to bidding, paying particular attention to pages 20 through 22. Please note: all pricing shall include delivery, fuel surcharges, packaging material(s), overhead, and all charges that may be imposed during the term of this contract.

| MANUFACTURER | VENDOR'S WHOLESALE PRICE BOOK # AND YEAR | WHAT IS THE % MARKUP FROM COST? (PLEASE INCLUDE ANY ADDITIONAL FEES WITHIN BID) | AUTHORIZED DEALER? |
|------------------|---|---|-----------------------|
| ITEM #1: | | | |
| SPARTAN PARTS | Not Available | 35% Mark up | YES NO |
| ITEM #2: | | | |
| PIERCE PARTS | Not Available | 35% Mark up | YES NO |
| ITEM #3: | | | |
| ROSENBAUER PARTS | Not Available | 35% Mark up | YES . NO |
| ITEM #4 | | | |
| KME | Not Available | 35% Mark up | YES NO |
| ITEM #5 | | • | |
| CUMMINS | Not Available | 35% Mark up | YES NO |

| Can the bidder de | liver all items ordered within 5 working days? Yes | |
|---------------------|---|-----|
| What is the name | and phone number of your customer service department? | |
| Amanda | 203-239-5678 | |
| Does the vendor h | ave a sales representative and if so, what is their contact information? | |
| Amanda 203- | 239-5678 | |
| The City Of Alban | ry is net 45 days. Would the bidder be able to comply with net 45 terms? Yes | |
| Is the vendor able | to keep their percentage markup firm for the year 2020 & 2021? Yes | |
| Is the vendor an au | nthorized dealer of Spartan, Pierce, KME, Cummins and/ or Rosenbauer parts? Spartan/Rev Group Parts Dea | ıle |
| Has the vendor pro | ovided documentation that they are a certified Spartan, Pierce, KME, Cummins and/or lealer? Yes | |

BOARD OF CONTRACT AND SUPPLY City of Albany, NY Date Bids Received: September 11, 2020

Title: RFB-2020-01P Two Triple Combination Pumpers Albany Fire Department

| Name of Bidder | Security | Amount of Bid |
|---|----------|--|
| Firematic Supply Company 374 Western Turnpike Altamont, NY 12009 | Bid Bond | 1 Pierce Saber Pumper (Stock Unit \$33978 as spec'd) \$485,000.00 1 Pierce Saber Pumper (Stock Unit #33220 as spec'd) \$437,453.00 Total: \$922,453.00 |
| Garrison Fire & Rescue Corp. PO Box 30/Route 23A Palenville, NY 12463 | Bid Bond | Two 2000 GPM Custom Pumpers: \$1,215,584.00 Unit Price for Three 2000 GPM Custom Pumpers: \$1,764,579.00 |

The Department of General Services has offered the following:

Resolved, That the bid of the following named bidder be accepted and the contract awarded to them, at and for the prices specified in their proposal, they being the lowest qualified bidder, and theirs being the lowest bid, and that the Mayor be authorized to sign the contract on behalf of the City and affix its seal thereto

All Terrain Mower

Trius Inc. 268 Toupath Road Fort Edward, NY 12828

Budget Line: A1494.8161.7477

Mower Cost: \$50,000

Normal Shop Rate: \$90.00/HR Normal Field Rate: \$180.00/HR Emergency Shop Rate: \$135.00/HR Emergency Field Rate: \$ 270.00/HR Milage Mob. Rate: \$.58/MI

Milage Trans. Rate: \$1.35/MI

Friday, September 11th, 2020

The Purchasing Department offered the following:

Resolved, that the bid of the following name bidder be accepted for APD Janitorial Services, and the contract awarded to them, at and for the prices specified in their attached revised proposal dated 8/07/20 (addendum #2), they being the lowest qualified bidder and theirs being the lowest bid, and that the Mayor be authorized to sign the contract on behalf of the City and affix its seal thereto.

Weekday Janitorial services to include: all janitorial services, daily precautionary Covid cleanings, and additional monthly & yearly services as specified within the bid specifications for a yearly total of \$127,702.92.

Weekend Services shall be at the following locations: APD Communications, South Station, and Center Station for a yearly total of \$6,295.68.

Total of above mentioned services \$133,998.60

Project: RFB-2020-03P, Custodial Janitorial Services for the City of Albany Police Department

Bidder:

American Commercial Cleaning

8114 Firenze Ln Clay, NY 13041

Mari- American Commercial Cleaning ADDENDUM#2 Emailed 8/7/20

RFB-2020-03P

Kindly respond to the following questions:

1. How have you come to your pricing?

I have bigger size government accounts, and I based my pricing similar to those contracts.

2. How many hours have you assigned to each employee and for which buildings or locations?

| 2 people per 2-3 hours |
|---------------------------------|
| 1 person per 1 hour |
| 2 people per 4 hours in morning |
| 2 people per 4 hours in evening |
| 1 person per 2-4 hours |
| I person per 1 hours |
| l person per 2 hours |
| l person per l hour |
| |

*Location #3 The size of this building is 63,960 square feet. It was explained that the Justice Building has only 2 floors, so I assumed the size is 42,640 square feet. The remaining 21,320 square feet are assigned to location #5 (including the garage).

New price and number of peoples changed after the second visit. 2 people per 4 hours in evening

- Was your pricing for an entire eight-hour shift in each building or location?
 I have employees working part-time and not an entire eight-hour shift.
- 4. Did you come to your price by transitioning employees to different locations throughout each day? Yes.
- 5. Based off of the above information, would you like to revise your bid? (Please note: if you are interested in revising your bid, please read the rest of this addendum before doing so. Simply answer this question by stating that you are revising your bid and indicate your breakdown.)

I would like to revise my bid and I have indicated below my breakdown:

| Location #1 | 2 people per 2 hours |
|-------------|---------------------------------|
| Location #2 | l person per 1 hour |
| Location #3 | 2 people per 4 hours in evening |
| Location #4 | 2 person per 2 hours |
| Location #5 | 2 person per I hour |
| Location #6 | 2 person per 1-2 hours |
| Location #7 | 2 person per 2 hours |
| | |

Price/Month/Location:

| Note that the second se | and the same of th | yearly |
|--|--|------------|
| Location #1 | \$2,231.77 | 26,001 011 |
| Location #2 | \$299.25 | 360.00 |
| Location #3 | \$3,900.00 | 40, 400,00 |
| Location #4 | \$1,687.50 | 20 250 60 |
| Location #5 | \$800.00 | 9 (000 (00 |
| Location #6 | \$753.30 | 9'039 100 |
| Location #7 | \$970.09 | 11.641.08 |

Price/Saturday & Sunday/Month/Location:

| | _ | yeary locations Reg |
|--|----------|--|
| Location #1 | \$811.52 | 13 |
| Location #2 | \$54.40 | Prominiarias 652 201 |
| Location #3 | \$960.00 | TAMENTALIS COSTOCA. |
| Location #4 | \$613.60 | THE CONTROL OF THE CO |
| Location #5 | \$196.32 | 100mh 840 IN 2865 OIL |
| Location #6 | \$273.92 | Tent CSICILIA TOTAL |
| Location #7 | \$352.72 | |
| The second secon | | |

Thank you!

American Commercial Cleaning

Adopted by the following vote Wheeler

Shahinfar

Franchini

Milano Zeoli

Affirmative 5 Negative 0